



POL-HS-01 Health & Safety Policy

Seven Ways Environmental Services Ltd

Issue: 1.0 | Date: 01-Aug-2025 | Review Due: 01-Aug-2026

1) Statement of Intent

Seven Ways Environmental Services Ltd will provide safe and healthy working conditions for the prevention of work-related injury and ill health, appropriate to the nature and scale of our office-based waste-broker activities. We will fulfil applicable legal and other requirements, consult and encourage participation of workers, and continually improve our OH&S management performance.

2) Organisation

Director (Top Management): overall accountability; signs this policy; ensures resources; reviews performance annually.

Management Team: maintains the H&S system, risk assessments, training, incident/near-miss reporting, and liaison with landlord (Denbighshire County Council).

Operations Manager: ensure safe working practices, inductions, briefings, DSE assessments, and action follow-up.


All Workers: follow procedures, use equipment correctly, report hazards, incidents and near-misses, and participate in consultation/training.

3) Arrangements

- Risk Assessment & Controls: proportionate office risk assessments (DSE, slips/trips, manual handling) and broker-role risks (travel, lone working).
- Training & Competence: induction, role-based training, refreshers; records kept.
- Consultation & Participation: routine briefings and the ability to raise issues at any time.
- Incident & Near-Miss Reporting: prompt reporting, investigation and corrective action; RIDDOR where applicable.



- First Aid & Emergencies: appointed persons/first aiders, stocked kits, clear fire procedures; cooperate with landlord on building systems and drills.
- Contractors/Visitors: suitable information and coordination; expectations communicated.
- Wellbeing & DSE: support for ergonomics and mental health; reasonable adjustments where needed.
- Monitoring & Review: track actions to closure; management review annually; policy reviewed at least annually.

Signed: 

(Director)

Date: 01/09/2025

Next Review Due: 01/09/2026